



ADDITIONAL REQUIREMENTS

IF PASSPORT RENEWAL IS FOR A MINOR
(BELOW 18) WITH MARRIED PARENTS (AS
STATED IN THE MINOR'S PSA BIRTH
CERTIFICATE)

CONFIRMED ONLINE APPOINTMENT AND ACCOMPLISHED APPLICATION FORM

PERSONAL APPEARANCE OF MINOR APPLICANT AND EITHER PARENT NAMED IN THE PSA BIRTH CERTIFICATE

CURRENT EPASSPORT WITH PHOTOCOPY OF DATA PAGE

ORIGINAL PSA BIRTH CERTIFICATE OR REPORT OF BIRTH ISSUED BY THE CONSULATE AND ITS PHOTOCOPY

NOTE: (ROB CAN ONLY BE USED FOR PASSPORT APPLICATION WITHIN ONE YEAR OF ISSUANCE)

- LCR COPY MAY BE REQUIRED IF PSA BIRTH CERTIFICATE IS NOT CLEAR OR UNREADABLE

VALID ID CARD (AT LEAST ONE) OF THE MINOR APPLICANT AND ITS PHOTOCOPY

IF THE ACCOMPANYING PARENT IS AN ALIEN, THE NON-FILIPINO PARENT MUST PRESENT HIS OR HER FOREIGN PASSPORT OR OTHER COMPETENT PROOF OF IDENTITY.





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COPY OF VALID PASSPORT DATA PAGE OR VALID PHILIPPINE ID OF BOTH PARENTS AS STATED IN THE PSA BIRTH CERTIFICATE.

NOTE: THE MOTHER SHOULD PRESENT A VALID ID **CONSISTENT WITH HER MARRIED SURNAME OR MAIDEN SURNAME**. OTHERWISE, THE MINOR'S MOTHER SHOULD PRESENT HER ORIGINAL PSA BIRTH CERTIFICATE AND ITS PHOTOCOPY.

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IF THE MINOR IS NOT ACCOMPANIED BY PARENTS, THE AUTHORIZED ADULT COMPANION MUST PRESENT THE FOLLOWING:

- SPECIAL POWER OF ATTORNEY (SPA) EXECUTED BY EITHER OF THE MINOR'S PARENTS
- IF THE SPA IS EXECUTED ABROAD, IT MUST BE AUTHENTICATED BY THE PH EMBASSY OR CONSULATE OR APOSTILLED BY THE DESIGNATED COMPETENT AUTHORITY
- ORIGINAL AND COPY OF THE PASSPORT OR OTHER COMPETENT PROOF OF IDENTITY OF THE AUTHORIZED COMPANION
- COPY OF THE PASSPORT OR OTHER COMPETENT PROOF OF IDENTITY OF BOTH THE MINOR'S PARENTS.

