

**THE PHILIPPINE CONSULATE GENERAL**

Osaka, Japan

**REQUEST FOR QUOTATION**

The Philippine Consulate General in Osaka will undertake lease of one (1) unit facsimile machine for one year, renewable for its official use. This request for quotation is being issued in accordance with Resolution No. 28-2017 of the GPPB "Approving the Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas," And the 2016 Revised Implementing Rules and Regulations of R.A. 9184. The details of the project/activity/program/supplies are as follows:

Name of Project : Lease of one (1) unit facsimile machine for period of one Year, renewable.

Location of Delivery : Philippine Consulate General Osaka's Office  
Twin 21 MID Tower 24F  
2-1-61 Shiromi, Chuo-ku  
Osaka City 540-6124 Japan

Specification and Approved Budget : (Please see attached Annex "A" for complete requirements)


Interested suppliers are required to submit their duly-signed Price Quotation Form (Annex "A")

Payment shall be in Japanese Yen, paid directly to the account of the winning bidder.

The submission is from **15 March 2023** or before **12:00 noon** of **31 March 2023 (Japan time)**. Open quotations may be submitted in person or through fax at 06-6910-8734.

For inquiry, you may contact the Philippine Consulate General Osaka at telephone number 06-6910-7999.

Very truly yours,

  
**MELCHOR P. LALUNIO JR.**  
BAC Chairman

## PRICE QUOTATION FORM

Date

Philippine Consulate General Osaka  
 Twin 21 MID Tower 24F  
 2-1-61 Shiromi, Chuo-ku  
 Osaka City 540-6124 Japan

Sir/Madam:

After having carefully read and accepted the general conditions, I/we quote on the item/s at price/s noted below (in the Request for Quotation, hereunder is our quotation/s for the item/s) as follows:

Description	Quantity	Approved Budget Contract	Unit Cost (¥)	Amount (¥)
<b>Fax Machine</b>		<b>JPY 120,000.00</b>		
Facsimile Machine current model With Printing and Scanning features, Tax exemption and will take charge of business process with the building Administrator (Kanden).	1			

The above-quoted prices are inclusive of applicable taxes, and I undertake to deliver said services at the Philippine Consulate General in Osaka on the above-specified delivery dates.

Very truly yours,

Name of Company

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 Printed Name & Signature

Contact Details

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
5029905003	RENT: Motor Vehicles										111,000			
	Alphard (Mini Van)	Consular			as Needed	As Needed	As Needed	As Needed						
5029905004	RENT: Equipment	C/D		Repeat Order							289,000			
	Air Purifiers A (12 months)	C/D		Repeat Order	Q4 2022	Q4 2022	Q1	Q1						
	Air Purifiers B (12 months)	C/D		Repeat Order	Q4 2022	Q4 2022	Q1	Q1						
	Air Purifiers (12 months)	C/D		Repeat Order	Q1	Q1	Q1	Q1						
	Automated Thermal Scanning	C/D		Repeat Order	Q4 2022	Q4 2022	Q4 2022	Q4 2022						
	Photocopiers (2 units)			Repeat Order	Q4 2022	Q4 2022	Q4 2022	Q1						
5029905006	OPERATING LEASE	C/D												
	Lease of Outreach Venue: Fukuoka	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q1	Q1	Q1	Q1						
	Lease of Outreach Venue: Hiroshima	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q2	Q2	Q2	Q2						
	Lease of Outreach Venue: Ilije	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q3	Q3	Q3	Q3						
	Lease of Outreach Venue: Fukuyama	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q3	Q3	Q3	Q3						
	Lease of Outreach Venue: Hiroshima	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q4	Q4	Q4	Q4						
	Lease of Outreach Venue: Fukuoka	Consular	No	NP-53: 10 Lease of Real Property and Venue	Q4	Q4	Q4	Q4						
5029905008	RENT: ICT Machinery and Equipment													
5020301001	SUPPLIES & MATERIALS: ICT Office Supplies													
5020301002	SUPPLIES & MATERIALS: Office Supplies Expenses	Diplomacy									300,000			
5020309000	SUPPLIES & MATERIALS: Fuel, Oil and Lubricant										292,000			
	Mercedes Benz E400 (1407)	C/D			NA	NA	NA	NA						
	Mercedes Benz E350 Avaniqal	C/D			NA	NA	NA	NA						

# PURCHASE REQUEST

Philippine Consulate General, Osaka Japan  
Agency

Department: Administrative PR No.: 2023-03-002 Date: 13 March, 2023

Section: Property SAI No. n/a Date: \_\_\_\_\_

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Piece	Lease of Fax Machine for one year, renewable. Brand New current model With Printing and Scanning features	1	\$ 10,000.00	120,000.00
					0.00
					0.00
					0.00
					120,000.00

**Purpose:** For the official use of the Philippine Consulate General, Osaka.

Signature: \_\_\_\_\_  
Printed Name: **VOLTAIRE D. MAURICIO**  
Designation: *Consul General*