

PHILIPPINE CONSULATE GENERAL
Osaka-Kobe, Japan

REQUEST FOR QUOTATION

The Philippine Consulate General in Osaka will undertake Shopping of office supplies and/or equipment for its official use in 2019. This request for quotation is being issued in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act". The details of the project/activity/program/ supplies are as follows:

Name of Project : Procurement of Office Supplies and/or Equipment for 2019

Location of Delivery: Philippine Consulate General's Office
Twin 21 MID Tower 24F
2-1-61 Shiromi, Chuo-ku
Osaka City 540-6124
Japan

Specification : *(Please see attached annex "A" for complete requirements)*

Approved Budget : One Million Forty-Six Thousand Five Hundred Ninety Japanese Yen (JP¥ 1,046,500.00) or Approximately Four Hundred Twenty-Eight Thousand Two Hundred Sixty-Five Philippine Peso (PhP 428,265.00)

Interested suppliers are required to submit their duly signed Price Quotation Form (Annex "A").

Payment shall be in Japanese Yen for deposit to the account of the insurance company.

The deadline for submission of quotations is **on or before 12:00 noon of Thursday, 21 February 2019 (Japan time)**. Open quotations may be submitted in person or through fax at 06-6910-8734.

For inquiry, you may contact the Philippine Consulate General at telephone numbers 06-6910-7999.

Very truly yours,


PATRICK JOHN U. HILADO
BAC Chairman



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PRICE QUOTATION FORM
見積書

15 February 2019

Philippine Consulate General 在大阪—神戸フィリピン共和国総領事館 御中
Twin 21 MID Tower 24F 〒540-6124
2-1-61 Shiromi, Chuo-ku 大阪市中央区城見2-1-61 ツイン21 MIDタワー24階
Osaka City 540-6124

Sir/Madam:

After having carefully read and accepted the general conditions, I/ we quote on the item/s at price/s noted below (in the Request for Quotation, hereunder is our quotation/s for the item/s) as follows:

ITEM	QUANTITY	UNIT PRICE	TOTAL PRICE
Adhesive Plaster (1 Pack = 20 Pieces)	4 Packs		
Multi-card Paper #51866 (for business card) (1 Pack = 100 Sheets)	3 Packs		
Label Paper Sticker #72210	10 Packs		
Label Paper Sticker #72212	16 Packs		
Label Paper Sticker #28316	6 Packs		
Label Paper Sticker, size: A4 #28422 (1 Pack = 100 Sheets)	4 Packs		
Battery, alkaline, size: 1 (1 Box = 10 Pieces)	2 Boxes		
Battery, alkaline, size: 4 (1 Pack = 4 Pieces)	4 Packs		
Battery, lithium, CR2025	2 Pieces		
Battery, lithium, CR2032	3 Pieces		
CD/DVD soft case (1 Pack = 100 Pieces)	1 Pack		
Card stand (59x148mm)	10 Pieces		
Card stand (79x248mm)	12 Pieces		
Cutter knife refill blade	2 Packs		
Data file folder/ring file (35mm) (1 Pack = 10 Pieces)	4 Packs		
Data file folder/ring file (56mm)	12 Pieces		
DVD-R (1 Pack = 50 Pieces)	1 Pack		
Envelope, brown, size: A4 (1 Pack = 100 Pieces)	8 Packs		
Eraser (rubber)	10 Pieces		
Eyelet No. 5 (1 Box = 10 Packs)	12 Boxes		
Fastener (metal)	12 Boxes		
Fastener (plastic)	8 Boxes		
File folder A4	300 Pieces		
File folder B4	400		
File holder clear plastic A4 (1 Pack = 100 Pieces)	6 Packs		
File holder clear plastic A3 (1 Pack = 5 Pieces)	6 Packs		
Folder for binding machine, clear, size: A4, 1.5mm (1 Pack = 10 Pieces)	4 Packs		
Folder for binding machine, clear, size: A4, 3mm (1 Pack = 10 Pieces)	4 Packs		

Folder for binding machine, clear, size: A4, 6mm	4 Packs
Glue stick 20g (1 Box = 10 Pieces)	4 Boxes
Glue stick 40g (1 Box = 10 Pieces)	4 Boxes
Gold seal (1 Pack = 10,000 Pieces)	1 Pack
Hand sanitizer, refill, 4 liters	4 Bottles
Highlighter (1 Box = 10 Pieces)	4 Boxes
Index card divider/organizer, 10 tabs	4 Packs
Ink pad for numbering machine N-IP20	1 Pack
Kraft paper	2 Rolls
Label paper sticker 85x12 (KPC-EF85)	10 Packs
Letterhead	500 Sheets
Letter opener	2 Pieces
Marker tape for printer label Casio XR-12HMWE, 6mm.	8 Pieces
Marker tape for printer label Casio XR-12HMWE, 9mm.	8 Pieces
Marker tape for printer label Casio XR-12HMWE, 12mm.	24 Pieces
Marker tape for printer label Casio XR-12HMWE, 18mm.	8 Pieces
Mask for face (1 box = 50 pieces)	8 Boxes
Notebook, size: semi B5 (1 pack = 10 pieces)	6 Packs
Packing tape, cloth	20 Rolls
Paper, A4 (blue)	8 Reams
Paper, A4 (white) (1 box = 10 reams)	75 Boxes
Paper, A4 (for letter head) (1 box = 5 reams)	2 Boxes
Pen (ballpoint - black) (1 Box = 10 Pieces)	4 Boxes
Pen (ballpoint - blue) (1 Box = 10 Pieces)	4 Boxes
Pen (ballpoint - red) (1 Box = 10 Pieces)	4 Boxes
Permanent marker (black)	1 Box
Permanent marker (blue)	1 Box
Permanent marker (red)	1 Box
Vcorn Pen (black) (1 Box = 10 Pieces)	4 Boxes
Vcorn Pen (blue) (1 Box = 10 Pieces)	4 Boxes
Vcorn Pen (red) (1 Box = 10 Pieces)	4 Boxes
Plastic bag (large, silver) (1 Pack = 100 Pieces)	8 Packs
Sticky Note - 75 mm x 75 mm (1 Pack = 10 Pads)	4 Packs
Sticky Note - 75 mm x 50 mm (1 Pack = 10 Pads)	4 Packs
st-It - 75 mm x 25 mm (1 Pack = 20 Pads)	4 Packs
Post-It - 75 mm x 14 mm (1 Pack = 20 Pads)	4 Packs
Printer ink cartridge LC3129BK	32 Pieces
Printer ink cartridge LC3129C	8 Pieces
Printer ink cartridge LC3129M	8 Pieces
Printer ink cartridge LC3129Y	8 Pieces
Printer ink cartridge BCI-370XL, Black Canon Pixus	5 Pieces
Printer ink cartridge BCI-371XL, Black Canon Pixus	5 Pieces
Printer ink cartridge BCI-371XL+370XL Canon Pixus 6pc	4 Packs
Printer toner cartridge Canon 325	72 Pieces
Printer toner cartridge Canon 312	16 Pieces
Printer toner cartridge Canon 337	12 Pieces
Printer ribbon cartridge EPSON VPD500RC	6 Pieces
Puncher (2 hole, standard)	3 Pieces
Push pin	8 Packs

Ribbon cartridge for Amano EX3000Nc	1 Piece
Ring file, 35mm (1 Pack = 10 Pieces)	4 Packs
Ring file, 56mm	24 Pieces
Rope (plastic, heavy duty), 20m	8 Rolls
Rubber Band #18	4 Boxes
Rubber band #320	4 Boxes
Ruler	3 Pieces
Scissors, heavy duty	1 Piece
Scissors, standard (Fitcut, slim type)	5 Pieces
Self-inking stamps	10 Pieces
Stamp Pad, size: medium (BLUE)	8 Pieces
Stamp Pad / Dater Ink Refill, 40 ml. (BLACK)	6 Bottles
Stamp Pad / Dater Ink Refill, 40 ml. (BLUE)	2 Bottles
Stamp Ink Refill (X-Stamper), 20 ml. (RED)	2 Bottles
Stamp Ink Refill (X-Stamper), 20 ml. (GREEN)	2 Bottles
Stamp Ink Refill (X-Stamper), 20 ml. (VIOLET)	2 Bottles
Stamp Ink Refill (X-Stamper), 20 ml. (BLACK)	6 Bottles
Stamp Ink Refill (X-Stamper), 20 ml. (BLUE)	6 Bottles
Staple Wire (No. 10-1M) (1 Pack = 20 Boxes)	8 Packs
Staple Wire (No. 11)	60 Boxes
Staple Wire Remover	12 Pieces
Sticky Note - Memo Roll Tape Refill	24 Packs
Tack Memo (Kokuyo) 52 x 7.2mm (1 Box = 50 Pads)	4 Boxes
Tape Dispenser	3 Pieces
Thermal Paper for Queuing Machine (1 Box = 10 Rolls)	1 Box
Time card (1 Box = 100 Pieces)	3 Boxes
Tissue Box (1 Pack = 5 Boxes)	3 Packs
Transparent tape 24mmx35m (1 Pack = 5 Rolls)	16 Packs
Transparent tape 18mmx35m (1 Pack = 10 Rolls)	2 Packs
Wet Tissue	120 Packs
Whiteboard Marker, Pentel Handy (Black)	12 Pieces
Whiteboard Marker (Blue)	12 Pieces
Whiteboard Marker (Red)	12 Pieces
Chair, color: black, without arm rest (frontline)	2 Pieces
Conference table	1 Piece
Divider, Partition panel with stabilizer and end cover, color: grey	2 Pieces
Rack, Industrial	4 Pieces
Table, folding, wood laminate	2 Pieces
Table, folding, made of high density polyethylene with steel frame	2 Pieces
Table, office desk, 1400 mm. X 700 mm. X 700mm.	10 Pieces
Wagon/Cart	1 Piece
Monochrome printer with USB cable	3 Pieces
Cable cover, 100 c.m.	1 Piece
Cable cover, 230 c.m.	1 Piece
Cable cover, 330 c.m.	1 Piece
Cable Cover	10 Pieces
Cable Ties, black (Konan) (1 Pack = 100 Pieces)	5 Packs

Cable Ties, black (Konan) (1 Pack = 100 Pieces)	5 Packs
Carpet cleaner roller	1 Piece
Carpet cleaner refill (1 Pack = 3 Rolls)	12 Packs
Emergency kit	1 Pack
Furniture protective polish spray	8 Cans
Garbage bag, 45 liters	2 Packs
Garbage bag, 90 liters	2 Packs
Glass cleaner spray	8 Bottles
Gloves, cotton (1 Pack = 12 Sets)	1 Pack
Key replacement for steel file cabinet (4 drawers)	10 Pieces
Muddler (for coffee)	1 Pack
Plastic fork (1 Pack = 100 Pieces)	4 Packs
Plastic spoon (1 Pack = 100 Pieces)	4 Packs
Towel, microfiber, for car, 40 cm.x 40 cm. (1 Pack = 36 Pieces)	1 Pack
Cover, plastic (for folding table made of wood laminate)	2 Pieces
Cover (for folding table made of high density polyethylene with steel frame)	2 Pieces
Paper cup, 9 oz. (1 Pack = 100 Pieces)	16 Packs
Paper plate, 26 cm. (1 Pack = 50 Pieces)	8 Packs
Plants	5 Pieces
Plastic wrap	12 Pieces

(Amount in words) _____

The above-quoted prices are inclusive of applicable taxes, and I undertake to deliver said services at the Philippine Consulate General in Osaka on the above-specified delivery dates.

Very truly yours,

Name of Company 会社名

Printed Name and Signature ご担当者あるいは責任者の記名押印

Contact Details 連絡先詳細