

**THE PHILIPPINE CONSULATE GENERAL**  
Osaka, Japan

**REQUEST FOR QUOTATION**

The Philippine Consulate General in Osaka will undertake Shopping of office supplies and/or equipment for its official use in 2021. This request for quotation is being issued in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184m also known as the "Government Procurement Reform Act." The details of the project/activity/program/supplies are as follows:

Name of Project : Procurement of Office Supplies and/or Equipment for 2021

Location of Delivery : Philippine Consulate General Osaka's Office  
Twin 21 MID Tower 24F  
2-1-61 Shiromi, Chuo-ku  
Osaka City 540-6124 Japan

Specification and Approved Budget : (Please see attached annex "A" for complete requirements)

Interested suppliers are required to submit their duly signed Price Quotation Form (Annex "A")

Payment shall be in Japanese Yen paid directly to the account of the winning bidder.

The deadline for submission of quotation is on or before 12:00 noon of **Monday, 27 December 2021 (Japan time)**. Open quotations may be submitted in person or through fax at 06-6910-8734.

For inquiry, you may contact the Philippine Consulate General Osaka at telephone number 06-6910-7999.

Very truly yours,

  
**LENNA EILLEN C. DE DIOS-SISON**  
BAC Chairman



## PRICE QUOTATION FORM

22 December 2021

Philippine Consulate General Osaka  
 Twin 21 MID Tower 24F  
 2-1-61 Shiromi, Chuo-ku  
 Osaka City 540-6124 Japan

Sir/Madam:

After having carefully read and accepted the general conditions, I/we quote on the item/s at price/s noted below (in the Request for Quotation, hereunder is our quotation/s for the item/s) as follows:

Description	Quantity	Approved Budget Contract	Unit Cost (¥)	Amount (¥)
<b>OFFICE SUPPLIES</b>		<b>JPY 476,000.00</b>		
Paper puncher, heavy duty, size: 180X254X188mm	1			
Highlighter, yellow (1 box = 10 pcs.)	6			
Highlighter, green	6			
Highlighter, pink	6			
White board eraser, magnetic	2			
Scissors	10			
Tape Dispenser	2			
Smart Value staple wire #10 (1 box = 20 packs)	10			
Stapler #10	10			
Smart Value tape, cloth	120			
Pentel whiteboard marker, black	12			
Pentel whiteboard marker, blue	12			
Smart Value tape, clear, 24mmX35 m (1 pack = 5 rolls)	24			
Amano Time Card (A) (1 pack = 100 pieces)	4			
Max Numbering, 8 digits	1			
Date stamper	5			
Stamp pad, medium, purple	5			
A4 file holder (1 pack = 100 pieces)	20			
Glue stick, 20 g. (1 pack = 10 pieces)	20			
Notebook, A5 (100 pages)	24			
Rubber band #320	8			
<b>SEMI-ICT SUPPLIES</b>		<b>JPY 334,000.00</b>		
Canon Ink Cartridge 371XL+370XL	12			
Canon Toner Cartridge CRG-325	15			

Canon Toner Cartridge CRG-312	8			
Brother Ink Cartridge LC416BK	10			
Brother Ink Cartridge LC416C	10			
Brother Ink Cartridge LC416Y	10			
Brother Ink Cartridge LC416M	10			
<b>OTHER SUPPLIES</b>		<b>JPY 530,000.00</b>		
Sunup paper cup, 275 ml. (1 pack = 100 pieces)	30			
Daito alcohol hand sanitizer, 5 liters	40			
Yanagi plastic fork (1 pack = 100 pieces)	24			
Yanagi plastic spoon (1 pack = 100 pieces)	24			
Smart Value garbage bag, 45 liters (1 pack = 100 pieces)	3			
Disposable styrofoam bowl, 300 ml (1 pack = 10 pieces)	12			
Disposable paper plate, 26 cm. (1 pack = 50 pieces)	24			
Lion resealable plastic bag, small (1 pack = 25 pieces)	12			
Lion resealable plastic bag, medium (1 pack = 20 pieces)	12			
Smart value towel, cleaning (1 pack = 10 pieces)	6			
Rope, plastic 5mmX10m	30			
Tissue box (1 pack = 5 boxes)	20			
#3 battery (1 pack = 20 pcs.)	10			
#4 battery (1 pack = 20 pcs.)	20			
face shield	60			
<b>SEMI-ICT EQUIPMENT</b>		<b>JPY 38,000.00</b>		
Multi-function printer/scanner	1			

The above-quoted prices are inclusive of applicable taxes, and I undertake to deliver said services at the Philippine Consulate General in Osaka on the above-specified delivery dates.

Very truly yours,

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Printed Name & Signature

\_\_\_\_\_  
Contact Details