

PHILIPPINE CONSULATE GENERAL

Osaka, Japan

REQUEST FOR QUOTATION

The Philippine Consulate General in Osaka intends to lease office equipment for its official use for 2020. This request for quotation is being issued in accordance with Section 46 and Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act". The details of the project/activity/program/ supplies are as follows:

Name of Project : Five (5) Year Lease of Two (2) Units of Photocopier
(2021-2026)

Location of Delivery: Philippine Consulate General's Office
Twin 21 MID Tower 24F
2-1-61 Shiromi, Chuo-ku
Osaka City 540-6124 Japan

Specification : *(Please see attached annex "A" for complete requirements)*

Approved Budget: Two Million One Hundred Thousand Japanese Yen
(JP¥ 2,100,000.00) or Approximately Eight Hundred Twenty-
Three Thousand Eight Hundred Forty- Philippine Peso
(PhP 823,846.00)

Interested suppliers are required to submit their duly signed Price Quotation Form (Annex "A"). The quotation should include all applicable taxes and installation/delivery charges.

Payment shall be in Japanese Yen for deposit to the account of the winning bidder.

The deadline for submission of quotations is **on or before 12:00 noon of Friday, 30 September 2020 (Japan time)**. Open quotations may be submitted in person or through fax at 06-6910-8734.

For inquiry, you may contact the Philippine Consulate General at telephone numbers 06-6910-7999.

Very truly yours,


PATRICK JOHN U. HILADO
BAC Chairman

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Technical Specifications (Annex A)

ITEM	Qty	Maximum Contract Price (For 5 years)	
<p>Photocopier (Black & White and color printing)</p> <ul style="list-style-type: none">- Multi-function Printer/ Copier/Scanner- Memory capacity: 8GB- Solid State Drive (SSD) capacity: 256GB- Document size: A5, A4, 8x13, A3 (maximum)- With copy magnification (expansion and reduction)- With paper feed cabinet (4 trays)- With automatic document feeder- Supported Operating System: Windows 7, 8 & 10- Scanner format: full color scanner- Interface: Ethernet 10Base-T/ 100Base-TX/ 1000Base-T, USB 2.0 (High Speed)/ 1/1, IEEE 802.11 a/b/g/n/ac3-Power supply: AC100V 15A (50/60 Hz)- Free service includes the following: limited to lending of the imaging unit, repair and maintenance, replacement of parts and toner, trouble shooting <p>PERFORMANCE CHARGE</p> <ul style="list-style-type: none">- Minimum Guarantee usage : 6000 pages for JPY 15,000.00	2 Unit 6,000 pages (total)	Rental (installation as well as other charges): JPY 2,100,000.00 Usage: JPY 15,000.00	
<p>Payment terms :</p> <ol style="list-style-type: none">1. <i>Five (5) year lease and subject to renewal commencing from 01 May 2021 to 30 April 2026;</i>2. <i>Bills shall be submitted to the Consulate every end of the month;</i>			

PRICE QUOTATION FORM
見積書

Philippine Consulate General 在大阪—神戸フィリピン共和国総領事館 御中
Twin 21 MID Tower 24F 〒540-6124
2-1-61 Shiromi, Chuo-ku 大阪市中央区城見2-1-61 ツイン21 MIDタワー24階
Osaka City 540-6124

Sir/Madam:

After having carefully read and accepted the general conditions, I/ we quote on the item/s at price/s noted below (in the Request for Quotation, hereunder is our quotation/s for the item/s) as follows:

(Amount in figures) : _____

(Amount in words): _____.

The above-quoted prices are inclusive of applicable taxes, and I undertake to deliver said services at the Philippine Consulate General in Osaka no later than the agreed timetable.

Very truly yours,

Name of Company 会社名

Printed Name and Signature ご担当者あるいは責任者の記名押印

Contact Details 連絡先詳細