

PHILIPPINE CONSULATE GENERAL

Osaka-Kobe, Japan

REQUEST FOR QUOTATION

The Philippine Consulate General in Osaka will undertake Shopping of office supplies and/or equipment for its official use in 2020. This request for quotation is being issued in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act". The details of the project/activity/program/ supplies are as follows:

Name of Project : Procurement of Office Supplies and/or Equipment for 2020

Location of Delivery: Philippine Consulate General's Office
Twin 21 MID Tower 24F
2-1-61 Shiromi, Chuo-ku
Osaka City 540-6124
Japan

Specification : *(Please see attached annex "A" for complete requirements)*

Approved Budget : Two Million Eight Hundred Seventy-Five Thousand Sixty-Four Japanese Yen (JP¥ 2,875,064.00) or Approximately One Million One Hundred Twenty-Four Thousand One Hundred Fifty Philippine Peso (PhP 1,124,150.00)

Interested suppliers are required to submit their duly signed Price Quotation Form (Annex "A").

Payment shall be in Japanese Yen for deposit to the account of the insurance company.

The deadline for submission of quotations is **on or before 12:00 noon of Wednesday, 07 October 2020 (Japan time)**. Open quotations may be submitted in person or through fax at 06-6910-8734.

For inquiry, you may contact the Philippine Consulate General at telephone numbers 06-6910-7999.

Very truly yours,


PATRICK JOHN U. HILADO
BAC Chairman

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PRICE QUOTATION FORM
見積書

20 August 2020

Philippine Consulate General 在大阪—神戸フィリピン共和国総領事館 御中
Twin 21 MID Tower 24F 〒540-6124
2-1-61 Shiromi, Chuo-ku 大阪市中央区城見2-1-61 ツイン21 MIDタワー24階
Osaka City 540-6124

Sir/Madam:

After having carefully read and accepted the general conditions, I/ we quote on the item/s at price/s noted below (in the Request for Quotation, hereunder is our quotation/s for the item/s) as follows:

ITEM	QUANTITY	UNIT PRICE	TOTAL PRICE
Label Paper Sticker, size: A4 #28422 (1 Pack = 100 Sheets)	1 Pack		
Label Paper Sticker, size: A4 (KPC-EF85N)	20 Packs		
Battery, alkaline, size: 1 (AA)	40 Pieces		
Battery, alkaline, size: 4 (AAA)	100 Pieces		
Correction tape	120 Pieces		
Box cutter	10 Pieces		
Tape, double-sided tape 20mm x 10m	10 Rolls		
Envelope, brown, size: A4	1,200 Pieces		
Envelope, brown, size: B4	200 Pieces		
Fastener (metal)	6 Boxes		
Fastener (plastic)	4 Boxes		
File folder B4	2,000 Pieces		
File holder clear plastic A4	800 Pieces		
Glue stick 20 grams	80 Pieces		
Highlighter	60 Pieces		
Kraft paper	1 Roll		
Face mask (1 box = 50 pieces)	150 Boxes		
Tape, cloth	32 Rolls		
Paper, A4 (white)	850 Reams		
Paper, A4, glossy (for letter head)	10 Reams		
Paper, A4 (green)	20 Reams		
Pen, gel 0.5 (ballpoint – black)	60 Pieces		
Pen, gel, 0.5 (ballpoint – red)	60 Pieces		
Sign Pen, water-based (black)	60 Pieces		
Sticky Note – 75 mm x 75 mm	100 Pads		
Sticky Note – 75 mm x 50 mm	100 Pads		
Post-It – 75 mm x 14 mm	40 Pads		
Printer ink cartridge LC3129BK	10 Pieces		
Printer ink cartridge LC3129C	9 Pieces		
Printer ink cartridge LC3129M	8 Pieces		
Printer ink cartridge LC3129Y	9 Pieces		

Printer toner cartridge Canon 325	13 Pieces		
Printer toner cartridge Canon 312	8 Pieces		
Printer ribbon cartridge EPSON VPD500RC	3 Pieces		
Rubber Band #18	4 Boxes		
Rubber band #320	1 Pack		
Sign pen (liquid gel ink 0.7 black)	60 Pieces		
Sign pen (gel ink 0.7 black)	60 Pieces		
Self-inking stamp	10 Pieces		
Sticky Note – Memoc Roll Tape Refill	96 Packs		
Thermal Paper for Queuing Machine	10 Rolls		
Time card	300 Pieces		
Tissue Box (1 Pack = 5 Boxes)	25 Packs		
Tape, clear 24mmx35m	100 Rolls		
Tape, kraft	20 Rolls		
Carpet cleaner refill, 160mm x 90mm (1 Pack = 3 Rolls)	6 Rolls		
Carpet cleaner refill, 187mm x 40mm (1 Pack = 3 Rolls)	6 Rolls		
Furniture protective polish spray	12 Cans		
Glass cleaner spray, 500 ml.	8 Bottles		
Plastic spoon (1 Pack = 100 Pieces)	10 Packs		
Paper cup, 9 oz. (1 Pack = 100 Pieces)	10 Packs		
Paper plate, 26 cm. (1 Pack = 50 Pieces)	10 Packs		
Bottled water, 500 ml. (1 box = 24 bottles)	10 boxes		
Vinyl Sheet	50 meters		
USB memory stick, 32 GB	25 pieces		
Rope, plastic (5mm x 10m)	12 pieces		
Face shield	30 pieces		
HDMI adapter	2 pieces		
USB mouse, wireless	10 pieces		
USB keyboard	10 pieces		
External hard disk drive, 1 TB	5 pieces		
Foam (1mm X 120 mm)	50 meters		
IC recorder	1 piece		
Gloves, nitrile (size: medium)	10 packs		
Hand sanitizer refill	120,000 ml.		
Mouse pad	10 pieces		
Monitor, LCD, 15.6 inches	1 piece		

(Amount in words) _____

The above-quoted prices are inclusive of applicable taxes, and I undertake to deliver said services at the Philippine Consulate General in Osaka on the above-specified delivery dates.

Very truly yours,

Name of Company 会社名

Printed Name and Signature ご担当者あるいは責任者の記名押印

Contact Details 連絡先詳細